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Greyville 4023  
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## POPIA CONSENT

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Date: \_\_\_\_\_

Dear client,

### CONSENT IN TERMS OF THE PROTECTION OF PERSONAL INFORMATION ACT (POPIA)

We understand that your personal information is important to you and that you may be apprehensive about disclosing it. Your privacy is just as important to us, and we are committed to safeguarding and processing your information in a lawful manner.

We also want to make sure that you understand how and for what purpose we process your information. If for any reason you think that your information is not processed in a correct manner, or that your information is being used for a purpose other than that for what it was originally intended, you can contact our **Information Officer**.

You can request access to the information we hold about you at any time and if you think that we have outdated information, please request us to update or correct it.

Our Information Officer's Contact Details	
Name	Mr Stephan Venter
Contact Number	031-303 4959
Email Address	Secretary@bccci.co.za

### Purpose for Processing your Information

We collect, retain, use, and disclose your personal information, mainly to provide you with access to the services that we provide. We will only process your information for a purpose you would reasonably expect, including:

- Providing you with advice and services that suit your needs as requested.
- Servicing your required mandate.
- To verify your identity.
- To notify you of new services or developments that may be of interest to you.
- To confirm, verify and update your details.
- To comply with any legal, regulatory, and statutory requirements.

The information that may at any time be collected, retained, and processed by ourselves, will include (but is not limited to):

- Your ID number, Passport number, Drivers Licence and Birth date;
- Your title, full name/s, physical and postal address details, and other address details;
- Your contact details, including email address and telephone number/s;
- Your Banking details;

- Your tax and/or vat registration numbers;
- Trust, Trustee and Beneficiary information;
- Membership, directorships and shareholding held;
- Financial and/or tax information.

**Consent to Disclose and Share your Information**

We may need to share your information to provide advice, reports, analyses, or services that you have requested. Where we share your information, we will take all precautions to ensure that the third party will treat your information with the same level of protection as required by us. Your information may be hosted on servers or managed by a third-party service provider, which may be located outside of South Africa.

<b>I hereby authorise and consent to the organisation sharing my personal information and that of the below-mentioned company (such having been duly authorised).</b>	
<b>Personal Name:</b>	
<b>Company Name:</b>	
<b>Registration Number:</b>	
<b>Signature:</b>	
<b>Date:</b>	